



water affairs

Department:
Water Affairs
REPUBLIC OF SOUTH AFRICA

Support to the Implementation and Maintenance of the Reconciliation Strategy of the Crocodile West Water Supply System

Minutes of the Project Management Meeting (Task 2), at 07:30 on 5 May 2011, BKS Pretoria

ACTION

1. WELCOME

Mr. Witek Jezewski (WJ) acted as chairperson for this 6th Project Management meeting.

2. ATTENDANCE AND APOLOGIES

2.1 ATTENDANCE

An attendance as noted below:

Mr. Witek Jezewski	(WJ)	DWA: NWRP
Mr. Pieter van Rooyen	(PGvR)	WRP
Ms. Hermien Pieterse	(HSP)	BKS
Mr. Johan Rossouw	(JDR)	BKS

2.2 APOLOGIES

<i>Mr. Trevor Coleman</i>	(TC)	<i>Golder Associates</i>
Mr. Tendani Nditwani	(TN)	DWA: NWRP

* Non-permanent members are indicated in *italic & bold*.

3. APPROVAL OF THE AGENDA

The Agenda was approved.

4. MINUTES OF PREVIOUS MEETING

4.1 APPROVAL

The minutes of the Project Management meeting of 11 February 2011 was approved.

4.2 MATTERS ARISING, NOT DISCUSSED ELSEWHERE

No other matters were discussed

5. TASK 2: PROJECT MANAGEMENT

5.1 CONTRACTUAL/ ADMINISTRATIVE MATTERS

Item 5.1: Kagiso Kwele was approved as part of the BKS team.

5.2 CHANGES IN SCOPE

(a) Item 5.2: a motivation for tasks previously omitted due to budget limits, such as the Water Quality Status Assessment, water tariffs and another 2nd round of strategy update, as requested by TN is drafted and will be submitted to DWA soon.

PGvR

(b) *Post meeting note:* Include in the motivation letter the additional work that was requested by OvdB in the SMT meeting (SMT Item 8.1) for a hydrological model report for both the Mokolo and Crocodile West catchments.

PGvR/JDR

5.3 FINANCIAL

WJ requested the progress report for the last invoice.

HSP

5.4 WORK PROGRAMME

HSP reported that progress was according to the distributed programme, with the main focus on the completion of the WQT, results to be ready for discussion at the next SSC.

6. GENERAL

6.1 COMMUNICATION

No

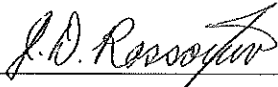
7. NEXT MEETING

The next Project Management (Task 2) meeting will be held at 7:30, before the next SMT meeting.

8. CLOSURE

The meeting was closed at 08:00.

Minutes certified as correct and final



PSP Study Leader

2011-07-26

Date



Acting DWA Study Leader

26/07/2011

Date